

AMERICAN SADDLEBRED REGISTRY, INC.
Board of Directors Meeting
Tuesday, July 6, 2010, 9:30 a.m. Eastern Time
United States Dressage Federation Headquarters, Kentucky Horse Park
Lexington, Kentucky

MINUTES

Members Present: Barbara Molland, President
Lisa Duncan, Vice President
Margaret McNeese, Secretary
Brian Curran
Louise Gilliland
Chuck Herbert
Don Schilling
Judy Werner
Art Zubrod
Larry Hartsock

Members Absent: Jimmy Robertson, Treasurer

Others Present: Jefferson K. Streepey, counsel
Paula Johnson, Executive Director
Katriona Adams, staff
Fred Sarver, Chair Registry Committee
Jim Ruwoldt, ASHA Treasurer

President Molland called the meeting to order at 9:30 a.m. on July 6, 2010. Mr. Streepey called the roll and noted that a quorum of directors was present.

Consideration of draft Minutes of April 20, 2010 meeting

Mr. Hartsock noted that he was present at the meeting of April 20th, but joined late. *Mr. Herbert moved approval of the draft minutes of the April 20, 2010 meeting with that change, Mr. Schilling seconded and the motion passed with all in favor.*

President Molland introduced Ms. Johnson and asked her to say a few words. Ms. Johnson noted that it was only her third full week so she does not have a lot to report, but enjoys working with the staff and sees how well they have pulled together to keep things moving in the absence of an Executive Director.

Consideration of proposed rule changes to American Saddlebred Registry Rules

(see below)

a. Draft rules deferred from April 20, 2010 meeting

b. Rule suggestion regarding unregistered foal transfers

Mr. Sarver explained the background of the proposed rules changes which were referred to the Board by the Registry Committee. The Board discussed the issues at their meeting of April 20th and Mr. Streepey has put them in rule change proposal format for this meeting.

Section III A. 6. & Section V. C. 3. Unregistered Foal Transfers: The intent of this rule was to allow foals to be registered that are at the side of the mares. A proper chain of ownership should

be completed for older horses. The intent of the proposal is to only allow unregistered foal transfers to be used in the year of birth. A question was raised as to why a transfer fee is not charged when using unregistered foal transfers. After some discussion, it was agreed that a separate fee should not be charged for unregistered foal transfers completed in the calendar year of the foal's birth. It was agreed that this is a good first step.

Section V. C. 2. Procedure to Record Transfer of Ownership: Another big problem is regarding horses that are jointly owned and where only one signature is required in order to transfer ownership. A discussion took place regarding the possibility of requiring both signatures but some felt this would be difficult to require.

Section III. F. 5. Stallion Service Report: Other problems are caused by stallion owners not submitting stallion service reports by the deadline and complaining about the late fees. This proposal says that if you do not pay the fine, that horses on that report will not be registered.

Section III. K. Assisted Reproduction: The proposal regarding embryo transplants is a result of a recent hearing. We are looking at adding additional language to the application for registration. After some discussion, it was agreed to remove the word veterinarian from the first sentence and to replace the word veterinarian with the word person in the last sentence. Ms. Duncan noted that on the foal application we should include a space to add the date that the embryo transfer occurred. *It was agreed that it would be helpful to have the date listed on the form.*

Section XIII. Fees: Mr. Sarver explained the proposal regarding fees and requirements for photos with a proposed effective date of January 1, 2011. The registration fees would increase by \$5 for each category; however, if photos are submitted along with the application form, then the \$5 fee increase would be waived. A discussion took place regarding the language of the proposal. It was agreed that it needed more work. The amount of the fee increase was also discussed. It was also noted that it is difficult to obtain accurate markings during the first three months of a foal's life due to shed out. After more discussion, it was agreed to refer this proposal back to the committee for additional work and to review again at the next meeting of the Board.

Section XIII. Fees: Mr. Sarver explained the proposal regarding the fee for parentage confirmation using DNA from Foreign Labs. The UC Davis Lab charges the Registry to add the type to their database and to confirm parentage. *Ms. Werner asked how many foreign members we have. Ms. Adams will check on this.*

Section III. A. 6. Eligibility and Requirements: Mr. Sarver read the rule change proposal regarding unregistered foal transfers. It was noted that this is just a clarification.

Ms. Werner moved approval of the proposals with the changes agreed upon and excluding the proposal regarding registration fees, Ms. Duncan seconded and the motion passed with all in favor.

Dr. McNeese asked staff to check registration fees charged by other registries and have them available for the next meeting.

c. Draft rules recommended by the Registry Committee

Section II. F. Recorded Owner and Section II. D. Buyer/Seller Disputes: Mr. Sarver explained the proposals regarding recorded owner and buyer/seller disputes. *Ms. Werner moved approval of these proposals, Mr. Herbert seconded and the motion passed with all in favor.* These proposals are effective immediately.

d. Rules relating to Hearings – Section XV. C

Section XV. C. Hearings: Dr. McNeese explained the background on the rules relating to hearings. Mr. Streepey noted that the proposed language lessens the Board’s discretion. A lengthy discussion took place regarding this language after which it was agreed to remove the first full sentence of proposed new language under C. 12. The quorum was also discussed. It was agreed to leave the quorum requirement at three members. *Mr. Schilling moved approval of the proposal, eliminating the sentence discussed, Mr. Curran seconded and the motion was passed with all in favor.* These proposals are effective immediately.

USEF Statement of Position of Equine End of Life Decisions (*see attached*)
It was agreed that we should adopt the USEF Statement of Position of Equine End of Life Decisions and put it on our web site.

Financial Report

President Molland reported that there would not be a financial report as Jimmy Robertson, Treasurer, could not attend the meeting and we were unable to open the file with his written report.

Report from Registry Committee

Mr. Sarver reported on the June 22nd meeting of the Registry Committee. We have had some disputes including two horses whose identities were confused. We had some issues regarding late stallion service report fines and some buyer/seller disputes. We are also working on another pending investigation regarding a horse. Foreign Registries were discussed. We are receiving a lot of correspondence regarding Australian matters. The committee agreed Australia could apply for Charter Club recognition if they wish. We have also received an application for recognition of the stud book in Germany. However, the committee decided to translate the application for registration and the transfer forms into German and Sweden and to flag applications from Europe. A discussion took place regarding staffing and the concept of having regional representatives. Ms. Johnson noted that we need to assess where the business is coming from. Also, from a customer service perspective, it’s important to develop longevity with staff. Mr. Sarver feels that most problems have been addressed by the meeting.

Reports from Sub-Committees:

a. Sub-Committee on Early Registrations

Ms. Gilliland reported that she worked with Ms. Duncan regarding encouraging early registrations to avoid selective registration of older horses.

b. Sub-Committee on request from Kentucky & National Futurities Committee

Mr. Schilling reported that he contacted the Kentucky & National Futurities Committee and they informed him that they agreed to adopt the Kentucky State Fair policy which is if you miss your turn; you will not be allowed to show. *President Molland asked the Board to affirm this policy. All were in favor.*

CH for Equitation Horses

Ms. Werner reported that she would like to move forward with the proposal to allow Equitation Horses to earn their CH status. President Molland recommended that Ms. Werner appoint a committee to come back to the Board with a proposal on this.

Update on the ‘My Meadows’ Program (*see attached*)

Ms. Molland referred to the written report from Will Wood, regarding the “My Meadows” Program.

Registry Update

Ms. Adams reported that we are still seeing lower numbers for transfers of ownership and for applications for registration received; however, staff is working hard to try to keep the work current and also to ensure accuracy. Ken Greene is retiring at the end of July so additional staff are being trained on his duties which are primarily data entry and checking. Mailing of blood typing kits has been brought in-house as we had some problems with AnSci Products, our fulfillment center. The UK Lab has completed its transition to its new computer system. The transition led to some delays in processing of conversions, however, this appears to have been rectified now. It was noted that our registration numbers are not being affected by the economy as severely as some of the other breeds.

Other Business

a. Charter Club Audit

Mr. Curran asked for clarification of a requirement for Charter Clubs to have an audit done by a CPA. It was noted that the intent of this requirement is that an internal review is conducted. Mr. Ruwoldt will check on this and report back at the next Board meeting.

b. Other

President Molland reported that every Director on the Registry Board is required to sign a Conflict of Interest document. Documents were distributed.

Adjournment:

Dr. McNeese moved that the meeting be adjourned, Ms. Gilliland seconded and the meeting was adjourned at 11:50 a.m.

Submitted by:

Katriona Adams, staff
July 7, 2010

Rule Changes passed by the American Saddlebred Registry Board of Directors, July 6, 2010

SECTION II. GENERAL BUSINESS

D. BUYER/SELLER DISPUTES

The Registry cannot make a determination of legal ownership, and therefore, cannot intervene among parties in ownership disputes or any other type of dispute. If the parties cannot resolve the dispute among themselves, they are advised to seek legal counsel. If a dispute of any nature arises among parties, it is the responsibility of the person asserting the claim to obtain and submit documentation satisfactory to the Registry to substantiate and/or enforce the claim. Upon receipt of properly completed and signed documents and appropriate fees, the Registry must process the transaction; provided, however, that it shall not process the transaction if it has received a court order or other legal documentation satisfactory to the Registry which would prevent such transaction from being completed.

F. RECORDED OWNER

The Recorded Owner of an American Saddlebred horse is defined by the Registry as the person(s) whose name appears as the Recorded Owner on the current certificate of registration. It is recommended that horses not be registered in the name of a minor.

The Recorded Owner shall submit to the Registry office all relevant information, documentation, and fees applicable to update, change, or notify the Registry of a transaction pertaining to a horse which is currently registered in their ownership.

However, if the Recorded Owner, after notice has been sent, has not met the above requirement within 30 days, regardless of reason, the current owner assumes responsibility of obtaining and submitting any and all documentation deemed necessary by the Registry to properly document and record a transaction with the Registry office.

SECTION III. REGISTRATION

A. ELIGIBILITY AND REQUIREMENTS

6. If an unregistered foal or a mare with a foal at her side has been purchased, the "Unregistered Foal Transfer" form on the registration application must be completed in accordance with Section V. C. 3. by the recorded owner of the dam, the authorized agent, or lessee of the dam at the time of foaling in order to register the foal in the name of the purchaser.

F. STALLION SERVICE REPORT

5. ...Should the stallion owner or manager fail to file a Stallion Service Report for a breeding season, any foals produced by the stallion and owned by the stallion owner and/or authorized manager bred in the breeding season for which the Stallion Service Report was not filed will not be eligible for registration until the Stallion Service Report has been filed for such breeding season with the Registry and the penalty fee paid.

K. ASSISTED REPRODUCTION

6. Any party using embryo transplant shall furnish to the Registry a signed statement certifying the date of the transplant, which statement shall contain the veterinarian's contact information. The certification shall accompany the application for registration of the horse. The Registry is authorized to contact such person or the facility where the embryo transfer was performed, concerning the embryo transfer.

SECTION V. TRANSFER OF OWNERSHIP

C. PROCEDURE TO RECORD TRANSFER OF OWNERSHIP

2. ...However, if the transfer is to one of the joint owners, then the signature of both owners (or their authorized agent) is required.

3. ...If the Unregistered Foal Transfer Report is completed in the calendar year of the foal's birth, there is no charge for transfers made prior to the registration of the horse. If, however, the Unregistered Foal Transfer Report is not completed and filed with the Registry until after the end of the calendar year in which the foal was born, a chain of ownership must be completed under the Registry's regular transfer process with applicable fees paid.

SECTION XIII. FEES.

REGISTRY TRANSACTION FEES

Parentage Confirmation using DNA Results from Foreign Labs \$25.00

SECTION XV. HEARINGS, VIOLATIONS & PENALTIES

C. HEARINGS

The Registry Committee shall keep written minutes of its proceedings, along with all pleadings, documents and transcripts of proceedings, which shall be available to the Board of Directors of the Registry.

2. Notice of Charge. Within thirty (30) days after receipt of a properly-filed charge of violation, the Registrar shall refer the charge to the Registry Committee and shall serve a copy of the charge and accompanying materials on the accused by personal delivery or by mail, postage prepaid, to the accused's last known address as it appears in the Registry's records.

5. Hearing. If the Registry Committee determines a hearing should be held, the Registrar shall serve written notice of the time and place of the hearing. No hearing shall be held less than fifteen (15) days after service of such notice. All hearings shall be conducted before a quorum of the Registry Committee.

6. Attendance. ... The parties shall copy one another on all documents and evidence sent to the Registry Committee.

9. Record. A written ruling shall be made after each hearing which shall include the Registry Committee's findings of fact, conclusions and the penalties imposed, if any.

11. Rehearing. A party may request a rehearing upon the discovery of facts not discoverable by due diligence prior to a hearing. Such requests shall be in writing, shall contain a statement of the facts upon which it is based and shall be submitted within 10 days of the receipt of the ruling.

12. Appeals. All appeals shall be heard by a quorum of the Board of Directors. If a majority of the Board of Directors hearing the appeal finds that the written findings of fact contained in the written ruling were not based on substantial evidence, or that the Registry Committee's interpretation of the rules of the Registry is clearly erroneous or that the Registry Committee otherwise abused its discretion, the Board of Directors may modify or reverse in whole or part the written ruling, or may remand the matter to the Registry Committee for further proceedings consistent with the Board of Directors' decision on appeal. Otherwise, the Board of Directors shall affirm the written ruling and deny the appeal.