



# TRANSFER REPORT

## TRANSFER REQUIREMENTS

- a. Properly completed Transfer Form signed by the Seller (Erasures / alterations will void the document)
- b. Original Certificate of Registration unless certificate is on hold in the Registry OR Affidavit for Duplicate Certificate form, fees and photos if certificate is not available
- c. The Seller or the Buyer must be an active ASHBA competing member or a \$50 non-member transaction fee must be paid
- d. Required Fees. Transfer fees are \$65 if received within 30 days from the date of sale. Late fees of \$10 per month (\$200 max.) will apply to transfers received 30 days after the date of sale. Back transfers are \$65 per transfer (when more than one transfer is being submitted for the same horse at the same time)
- e. When a horse is to be registered in the name of a limited liability company, corporation, partnership, trust, or other entity rather than the name of an individual, a "Statement of Signature Authority" form must be filed with the Registry showing the name(s) and signature(s) of all persons authorized to sign forms or other documents relating to transactions for that entity.

### ASHBA Fees (Make check payable to ASHBA)

Transfer Fee .....	\$65
Penalty Fee ..... \$10/month .....	
<i>(after 30 days from date of sale - max \$200)</i>	
Back Transfers ..... \$65/each .....	
Rush Processing Fee.....	\$100
Return by Certified Mail (U.S. only) .....	\$10
Membership Dues .....	(Membership year Dec. 1 - Nov. 30)
<i>Please print name of membership applicant below:</i>	
Name: _____	
Senior - Competing .....	\$70
Junior - Competing (18 & under on Dec. 1) .....	\$30
Non-member transaction fee .....	\$50
Breed Promotion Contribution.....	\$ _____
<i>(all contributions to ASHBA are tax deductible to the fullest extent of the law)</i>	
Total Fees Due.....	\$ _____
Home For Life Network Enrollment - Phone: _____	
Contact Name: _____	

Name of Horse: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Sex of Horse: Stallion Mare Gelding (date altered) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date of Sale: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Required)

Certificate will be mailed unless Registry Hold Certificate is checked: Registry Hold Certificate (Certificate will be retained in the records of the Registry and matched with a future transaction)

If the Buyer's Information lists the name of more than one person, please select type of joint ownership below:  
**AND** (requires all signatures for subsequent transfer) **OR** (requires one signature for subsequent transfer)

Buyer's Name: \_\_\_\_\_ Membership #: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Seller's Name: \_\_\_\_\_ Membership #: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Seller: \_\_\_\_\_ Signature of Seller: \_\_\_\_\_  
or Authorized Agent or Authorized Agent

Print Name: \_\_\_\_\_ Print Name: \_\_\_\_\_

The forgery or signing on behalf of any person without an authority form on file is a violation of the Registry rules.

Method of Payment:
Check # _____ OR Visa, MasterCard, AMEX, Discover (3% processing fee will be added to all ASHBA credit/debit card transactions) TOTAL DUE: \$ _____
Credit/Debit Card #: _____ Exp. Date: ____ / ____ (month/year)
Cardholder's Name: _____

If this is a stallion, are you retaining frozen semen with ownership rights? Yes No  
Note: Per Section V.c.6.D. of the rules, a contract of sale or statement of the parties must be filed with the Registry verifying that the seller has authority to sign breeder's certificates and stallion service reports for foals conceived by the use of the retained frozen semen.